

# GP confirmation

Organisation: \_\_\_\_\_

## Palliative care case conference

To:	Email/fax number:
From:	No. of pages: (including this page)
Subject: Palliative case conference	Date sent: (dd/mm/yy):

Dear Dr \_\_\_\_\_

Following our recent correspondence with you a palliative care case conference has been organised for: (resident/client name):

\_\_\_\_\_

Resident/client DOB (dd/mm/yy): \_\_\_\_\_

Case conference date (dd/mm/yy): \_\_\_\_\_ Start time: \_\_\_\_\_

Expected duration: \_\_\_\_\_ Venue: \_\_\_\_\_

If you are joining by teleconference, please dial in using the following telephone number and code:

Telephone: \_\_\_\_\_ Code: \_\_\_\_\_

Reason for case conference:

\_\_\_\_\_

Yours sincerely (name): \_\_\_\_\_

Role: \_\_\_\_\_ Organisation: \_\_\_\_\_